



Office of Government Contracting Area III

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A PRACTICAL GUIDE TO DOING BUSINESS WITH THE FEDERAL GOVERNMENT AND DIRECTORY OF FEDERAL PROCUREMENT OFFICES SERVING THESE STATES



Message from the Area Director

Area III welcomes you and encourages you to contact this office with your procurement assistance questions. We invite you to contact any member of the Area Staff to assist you in handling the many government contracting challenges that confront a small business firm. It is our goal and expectation to provide quality services in a very professional manner as we strive to render assistance in meeting your needs. If we can not answer your question or provide the assistance requested, we will refer you to the proper source.

We seek close, personal attention to the needs of each small business that contacts this office. We take pride in the traditions of more than 50 years of helping small businesses. We look forward to establishing a good working relationship with you, our resource partners and other stakeholders as we deliver the services provided by the Small Business Administration. We are committed to helping small business succeed in their small business pursuits.

We look forward to meeting you and welcoming you the Small Business Administration, Area III, Office of Government Contracting. Best Wishes and Good Luck!

Mitchell Morand

SBA GC Area III -

Area III motto is to Provide Quality Service to the Small Business Community, Resource Partners, Large Government Prime Contractors, Federal Acquisition Agencies and other stakeholders concerning Government Contracting issues within our Eight (8) states Area.

The SBA Office of Government Contracting Area III office serves the States of Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina and Tennessee. The Area Office is located in Atlanta, Georgia with field representatives in Huntsville, Alabama; Jacksonville, Miami, and Orlando (Florida); Savannah and Robins AFB, (Georgia); Louisville, Kentucky; and Durham, North Carolina.

Doing Business with the Federal Government

A Twelve Step Program for Success

Dealing with the Federal Government can seem like a formidable task at times. However, with a little patience, persistence and perseverance on your part -- your efforts will be rewarded in the long run. To assist you, we developed a series of procedural steps essential for success. Good Luck!

1. Become familiar with the SBA/GC Internet Homepage.

The SBA offers a wide array of programs and “hands-on” assistance to small businesses considering the federal marketplace. Go to our website at <http://www.sba.gov/businessop/index.html> and familiarize yourself with the programs and services we offer. From this site you can identify local SBA contracting experts who can be an invaluable resource to you, whether you are new to government contracting or are currently doing business with the Government and are seeking advice on how to deal with a particular issue. From the “Resources and Opportunities” section on our website, you will find links to additional procurement-related programs and assistance. In addition, this site provides information about other SBA resources including Small Business Development Centers, Service Corps of Retired Executives (SCORE), and Women’s Business Development Centers. Log onto the SBA/GC website today and find out why we believe that it is truly the entrance ramp to the Government’s procurement Super-Highway.

2. Determine if your firm qualifies for one of SBA’s Certification Programs.

Formal certification by small business concerns is not required to bid on Federal contracts. Firms self-certify that they are small at the time of bid/proposal submission. The SBA currently has 3 contract-related certification programs. Our 8(a) Business Development program assists eligible small businesses to compete through business development assistance. Although primarily a business development program, there are certain contracts restricted to certified 8(a) concerns. Certification in our Small Disadvantaged Business (SDB) and Historically Underutilized Business Zone (HUBZone) programs entitles qualified firms to special bidding benefits in the Federal-contracting arena.

The SBA offers an on-line application process that makes it easier, faster and less expensive for small firms to apply for 8(a) Business Development, Small Disadvantaged Business (SDB) and HUBZone certification directly from SBA’s website, eliminating the need to download and complete a “paper” application. The applications are 100% Web-based, which incorporates context sensitive help, real-time validation, printer-ready versions and integrates with the Central Contractor Registration (CCR) database.

To learn more about these programs and to determine if your firm qualifies for 8(a), SDB, or HUBZone certification go to the appropriate SBA website (<http://www.sba.gov/8abd>); (<http://www.sba.gov/sdb>) and, (<http://www.sba.gov/hubzone>)

Although not a formal certification program, in May 2004, the SBA announced a new procurement program that will boost federal contract opportunities for service-disabled veteran-owned small business (SDVOSB) concerns. Under the new rule contracting officers *may* restrict contract awards to SDVOSBs where there is a reasonable expectation that two or more SDVOSB concerns will submit bids at a fair market price. If the anticipated contract price will not exceed \$3 million (or \$5 million for manufacturing contracts) the new rules allow for a sole-source award, if there is not a reasonable

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expectation of competitive bids/offers from 2 or more SDVOSB concerns. The rule allows SDVOSB concerns to self-certify. Any challenge to a concern's status as a small business or as a SVOSB must be referred to the SBA for resolution.

3. Obtain a DUNS Number, and register in the Central Contractor Registration (CCR) System.

If you do not already have a "DUNS Number," contact Dun & Bradstreet (D&B) at <http://www.dnb.com/> to obtain one. Your DUNS Number is an important "identifier", used for a multitude of purposes by the Government in the contracting arena.

The Government's Central Contractor Registration (CCR) database holds information relevant to procurement and financial transactions. CCR affords you the opportunity for fast electronic payment of your invoices. You must be registered in CCR to be awarded a Federal contract. To learn more about CCR log onto the website at <http://www.ccr.gov>. On January 1, 2004, the SBA's Procurement and Marketing Access Network (PRO-Net) was integrated into CCR to provide a single portal to assist small businesses with marketing their goods and services to the Federal government. The CCR-PRO-Net linkage is part of a comprehensive strategy to transfer PRO-Net's functions to the E-Gov Business Partner Network (BPN) in order to simplify government-wide vendor registration. The BPN is part of the Integrated Acquisition Environment (IAE), one of the e-government initiatives to create integrated business processes for buyers and sellers in the federal marketplace. For more information about IAE, visit the website at <http://egov.gsa.gov>.

Effective April 2005, CCR made changes to firm's Trading Partner Profile (TPP) to display a firm's small business size status according to each NAICs code listed (CCR will use 2002 NAICs codes), based on the firm's inputted revenue and/or employee size information. The SBA's small business size logic will populate fields indicating if a firm is certified as an 8(a) Business Development, small disadvantaged business (SDB) or historically underutilized business zone (HUBZone) program participant. Questions concerning your CCR registration should be directed to the CCR Assistance Center, by e-mail at: <http://www.ccr.gov/ContactCCR.aspx> or by phone at 1-888-227-2423.

The Government has implemented the Online Certifications and Representations Application (ORCA) initiative to replace the paper based representations and certifications (more commonly referred to as "reps and certs") process required with the submission of each sealed bid (IFB) or request for proposal (RFP). Now using ORCA, a prospective contractor can enter their reps and certs information over the web once and will then be able to submit them electronically from the web. This is a mandatory requirement and firms must review/update their data at least once annually or as circumstances change. The ORCA website can be found by going to <http://www.bpn.gov> and clicking on "Online Reps and Certs" on the left side of the screen.

The SBA manages the Business.gov website which has a search engine that can find forms, such as wage and tax statements by their identifying number, or by keywords, in a database of 5,400 documents. Federal forms used by companies are only a click away at <http://www.business.gov>.

4. Identify your product or service.

It is helpful to know the Federal Supply Classification Code (FSC) and North American Industry

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Classification System (NAICS) Code for your product or service. Many government product/service listings and future procurements are identified by FSC. To identify FSCs applicable to your company log onto <http://www.scrantonrtg.com/secrc/fsc-codes/fsc/html>. Detailed information regarding NAICS can be found on the SBA website by clicking onto: https://eweb1.sba.gov/naics/dsp_naicssearch2.cfm. **NOTE:** Small Business Size Standards for all Federal Government programs formerly associated with Standard Industrial Classification (SIC) codes were replaced by those that SBA has established for industries as described in the North American Industry Classification System (NAICS). SBA has established a new table of small business size standards based on NAICS www.sba.gov/size/.

5. Identify current Federal procurement opportunities.

Federal Business Opportunities (FedBizOps) <http://www.fedbizopps.gov/> – the designated government-wide point of entry – is the exclusive official source for public access to notices of Federal contracting actions over \$25,000. (Agencies are encouraged to use FedBizOpps to provide notices for actions of \$25,000 or less). Notices of proposed procurements were formerly publicized in the Commerce Business Daily (CBD). However, with FedBizOpps designation as the one-stop Internet gateway to procurement opportunities, the CBD has ceased publication. Once you identify those Agencies and buying offices that purchase your products and services, it's a good idea to contact them directly to learn more about upcoming procurements (i.e., procurement forecasts) posted on websites or electronic bulletin boards.

The Department of Defense website has links for small business opportunities in Iraq. Go to <http://www.acq.osd.mil/osbp/news/iraq.htm> for additional information.

The Government is encouraging agencies to utilize environmentally-friendly oriented products and services (Buy Green). To learn more about the Government's Buy Green/Comprehensive Procurement Guideline, log onto <http://www.epa.gov/cpg>.

6. Familiarize yourself with the Government's contracting procedures.

Be familiar with Federal Acquisition Regulations (FAR) (<http://www.acqnet.gov/far>) and the Defense Federal Acquisition Regulation Supplement (DFARS) <http://www.acq.osd.mil/dpap/>. You can also get access to other Federal agency FAR supplements from their respective web pages.

7. Investigate Federal Supply Schedule (FSS) contracts.

The General Services Administration (GSA) manages Multiple Award Schedules (MAS) contracts, also known as Federal Supply Schedule (FSS) contracts. Under MAS/FSS, contracts are awarded to multiple companies supplying comparable products and services at pre-negotiated prices, terms and conditions. Once GSA awards the contracts, Federal contracting officers and other authorized users orders order directly from the Schedule contractor. Many Federal purchases are, in fact, orders on MAS/FSS contracts. Contact the General Services Administration (GSA) for information on how to obtain a MAS/FSS contract: <http://www.fss.gsa.gov/> (Be sure that your marketing information and CCR profile contains information on any MAS/FSS contracts held by your firm).

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8. Seek additional assistance as needed in the Federal marketplace.

There are a number of important resources that are available to provide you with “hands-on” assistance in the Federal marketplace:

-Local SBA District Offices - SBA has a nationwide network of District Offices that are charged with assisting small businesses in doing business with the government. To identify the District Office nearest you <http://www.sba.gov/>.

-Small Business Development Centers – SBDCs offer training and counseling services to small businesses and would-be entrepreneurs. They offer free one-on-one consulting, and training programs on a variety of issues, including marketing, regulatory compliance and international trade. (http://www.sba.gov/aboutsba/sbaprograms/sbdc/sbdclocator/SBDC_LOCATOR.html)

-SCORE – SCORE “Counselors to America’s Small Business” is America’s premier source of free and confidential small business advice for entrepreneurs. Many local SCORE offices can assist with Federal procurement opportunities.

-Womens Business Centers – WBCs are an excellent source of free and confidential small business advice for entrepreneurs. Many local WBCs can assist with Federal procurement opportunities. To find a WBC go to <http://www.sba.gov/aboutsba/sbaprograms/onlinewbc/index.html>.

-The SBA’s Women’s On-Line Business Center at <http://www.onlinewbc.gov/> and the *Gateway for Women-owned Businesses Selling to the Federal Government* at <http://www.womenbiz.gov/> are excellent resources for women-owned firms seeking to do business with the Government.

-Procurement Technical Assistance Centers (www.dla.mil/db/procurem.htm) are located in most States. Procurement Technical Assistance Centers, while funded by the Department of Defense, provide technical contracting and marketing assistance to small businesses wishing to do business with any federal agencies. They provide training and counseling on marketing, financial, and contracting issues at minimal or no cost.

-Commercial Marketing Representatives (CMRs) – SBA has a nationwide cadre of procurement professionals who are charged with assisting small businesses and acting as their advocates at both the prime and subcontracting levels. CMRs work with those small firms interested in identifying subcontracting opportunities with large businesses that have been awarded a Federal contract. To identify the CMR located nearest to you go to <http://www.sba.gov/gc/indexcontacts.html>.

-Small Business Specialists are located at each Federal buying office and can provide assistance on how to market to that Agency. An addendum to this document contains a listing of Small Business Specialists (sometimes referred to as SADBUS) in your state. A complete listing of Small Business Specialists can be obtained from each Agency’s website. For example, links to the homepages of every DOD activity can be found on the *DefenseLink*

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website: <http://www.defenselink.mil/>. This information can be invaluable in researching the Federal marketplace and identifying your target market. Links to *Agency Procurement Forecasts* (<http://www.sba.gov/GC/forecast.html>) and other program information are available on their individual websites.

-Directors of Federal Agency Office of Small and Disadvantaged Business Utilization (OSDBU)/Directors of the Office of Small Business Programs (OSBP) for Defense agencies, are in place at the headquarters level of each Federal agency and department. They are responsible for ensuring that small businesses are afforded an equitable opportunity to compete for their agency/department prime contracting opportunities. The OSDBU Directors have formed an Interagency Council which meets regularly to, among other functions, identify procurement practices that will enhance small business participation for the Government's procurement opportunities. A listing of each of the OSDBU directors can be found at: <http://www.osdbu.gov/>.

9. Explore subcontracting opportunities.

Regardless of your product or service it is important that you do not neglect our very large secondary market, Subcontracting Opportunities with Federal Prime Contractors. Be sure to check out our website at <http://www.sba.gov/GC/indexcontacts-sbsd.html>. The SBA/GC Subcontracting Opportunities Directory lists, by State, large business Federal prime contractors along with the name and telephone number of each firm's Small Business Liaison Officer (SBLO). We encourage you to investigate potential opportunities with these firms. Many of these firms also have websites that may be useful and we encourage you to contact their respective SBLO for subcontracting and teaming opportunities. The SBA's SUB-Net (<http://web.sba.gov/subnet>) is a valuable source for obtaining information on subcontracting opportunities.

10. Investigate other Federal programs.

There are several other programs that may be of interest to you, such as individual Agency Mentor-Protégé Programs, the SBA's Small Business Innovation Research Program <http://www.sba.gov/sbir/indexsbir-sttr.html>, etc. Information on these and other programs is available on Agency websites <http://www.sba.gov/gc/indexresources.html>, and "click on" miscellaneous links to other Federal Government Acquisition sites.

11. Accept credit cards.

More than 250,000 Federal employees are using the GSA Smartpay cards. As a vendor you can maximize your ability to capture government sales by accepting credit cards (Visa, MasterCard and Voyager). If you already accept these cards, you have no additional work to do. If you do not accept these cards contact a bank to establish a merchant account. For more information, visit GSA's website at <http://www.gsa-smartpay.com/>.

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12. Market, Market, Market!

The 3 most important words to remember in order to be successful in the Federal Procurement Arena is market, market, market. Hopefully, this guide will have given you some good ideas on how to market your firm. After you have identified your customers, researched their requirements, and familiarized yourself with the Government's procurement regulations and strategies, it is time to market your product or service. Present your capabilities directly to those buying offices that purchase your products or services. Realize that, like you, their time is valuable and if the match is a good one and you can provide them with a cost-effective, quality solution to their requirements the contract could be yours. Good luck and remember – you're not alone.

Contact Information for Small Business Support

ALABAMA		
Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
42 nd Contracting Squadron 50 LeMay Plaza South, Bldg. 804 Maxwell AFB, AL 36112-6334 http://www.maxwell.af.mil	Deborah Downey (334) 953-3541	Col Kurt Stonerock
Anniston Army Depot (ANAD) 7 Frankford Avenue Anniston, AL 36201-4199	Sandra E. Turner Small Disadvantaged Business Utilization (256) 235-7346	Kathy Harvey (256) 235-6231 kathy.harvey@us.army.mil
Headquarters 754 th Electronic System Group (HQ 754 ELSG), 900 East Moore Drive MAFB-Gunter Annex, AL 36114 http://www.ssg.gunter.af.mil	Denise Baylor Director for Small Business (334) 416-4137	Eddie Upshaw
Installation Contracting Command Fort Rucker Directorate of Contracting Building 5700, Room 380 Fort Rucker, AL 36362-5105	Richard Bledsoe Chief, Contracting Division II Small Business Specialist (334) 255-2013 richard.bledsoe@conus.army.mil	Diana F. Davis Director (334) 255-3407 diana.davis@us.army.mil
NASA, Marshall Space Flight Center Building 4202 Marshall Space Flight Center, AL 35812	David Brock Small Business Officer (256) 544-0254 david.e.brock@nasa.gov	Bryon Butler Director of Procurement (256) 544-0253 byron.w.butler@nasa.gov
U.S. Army Aviation Missile Command AMSAM-SB Redstone Arsenal, AL 35898 http://www.redstone.army.mil	David F. Seitz, Associate Director of Small Business Programs (256) 876-5441	MG James R. Myles AMSAM-SG (256) 846-2101
U.S. Army Corps of Engineers, Mobile P.O. Box 2288 Mobile, AL 36628	Linda Spadaro Deputy for Small Business Specialist (251) 690-3597 Linda.l.spadaro@usace.army.mil	Laura T. Harrell 60 Forsyth St Rm 10 M15 Atlanta, GA 30303 Laura.t.harrell@usace.army.mil
U.S. Army Engineering Support Center Huntsville – 4820 University Square P.O. Box 1600 Huntsville, AL 35807-4301 http://hnd.usace.army.mil	Patricia James Office of Small Business Programs CEHNC-DB (256) 895-1050	Col Larry McCallister CEHNC-DE (256) 895-1300
U.S. Army Space & Missile Defense Command (SMDC) P.O. Box 1500 Huntsville, AL 35807-3501	Christine Ryan, Director Small Business & Disadvantaged Business Utilization (256) 955-4278 christine.ryan@smdc.army.mil	Mike Schexanyder (256) 955-3501 mike.schexanyder@smdc.army.mil

Contact Information for Small Business Support

FLORIDA		
Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
1 st Special Operations Contracting Squadron Hurlburt Field, FL 32544	Chris Wentworth (850) 884-1250 chris.wentworth@hurlburt.af.mil	Lt. Col Eric T. Brewington (850) 884-3990
6 CONS/CC (AF) 2606 Brown Pelican Avenue MacDill AFB, FL 33621-5000	Nelson Escribano Small Business Specialist (813) 828-0264 Nelson.Escribano@MacDill.AF.mil	
45 th Space Wing/BZ 1201 Edward White II Street Patrick AFB, FL 32925 https://www.patrick.af.mil/45bc/SBindex/htm	Alice Anderson Small Business Specialist (321) 494-2206 Alice.Anderson@patrick.af.mil	
ACC 410 th CSB 3511 NW 91 st Avenue Doral, FL 33172	Debbie Lampe Directorate of Contracting (305) 437-2661 Debbie.Lampe@hq.southcom.mil	
Air Armament Center – AAC/SB 205 West D Avenue, Suite 449 Eglin AFB, FL 32542-6863	Gina L. Holman Director, Small Business Office (850) 882-2843 ext. 3 gina.holman@eglin.af.mil	MajGen Charles Davis 101 West D Avenue, Bldg 1 Eglin AFB, FL 32542 (850) 882-5422 charles.davis2@eglin.af.mil
Air Education and Training Command 325 CONS/CC (AF) 501 Illinois Avenue, Suite 5 Tyndall AFB, FL 32403-5526	Norma Myers Small Business Specialist (850) 283-3670 Norma.Myers@Tyndall.AF.mil	Col Kurt A. Stonerock Chief, Contracting Division HQ AETC/A7K 2035 First Street West, Ste 1 Randolph AFB, TX 78150-4304 kurt.stonerock@tyndall.af.mil (210) 652-7907
Air Force Special Operations Command 100 Bartley Street Hurlburt Field, FL 32544	Lenny Capik Director, Small Business (850) 884-2376 Lenny.Capik@Hurlburt.af.mil	Lt Col Eric T. Brewington Chief, AFSOC Contracting Division 427 Cody Ave Hurlburt Field, FL 32544 eric.brewington@hurlburt.af.mil (850) 884-3990
Department of the Air Force 482 nd Fighter Wing/Contracting Flight 29050 Coral Sea Blvd. Homestead ARB, FL 33039-1299	Henry Burgains Operational Contracting Officer & Small Business Representative (305) 224-7406 henry.burgains@homestead.af.mil	
Department of Commerce National Hurricane Center 11691 SW 17 th Street Miami, FL 33165-2149	Vivian Jorge Administrative Officer (305) 229-4470	

Contact Information for Small Business Support

<p>Department of Homeland Security United States Coast Guard Integrated Support Command 909 SW 1st Avenue Miami, FL 33177</p>	<p>Felicia Anderson Chief of the Contracting Office (305) 415-7080 felicia.r.anderson@uscg.mil</p>	
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Contact Information for Small Business Support

FLORIDA		
Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
Department of Justice Federal Correction Institution 15801 SW 137 th Avenue Miami, FL 33177	Charles Noble Contract Specialist (305) 259-2111 cnoble@bobp.gov	
Department of State Regional Procurement Support Office Florida Regional Center 29050 Coral Sea Blvd. Homestead ARB, FL 33039-1299	Robert Lloyd Director (954) 630-1146 LLyodRE@state.gov	
Department of Veterans Affairs 1201 Northwest 16 th Street Miami, FL 33125	Heidi Winer Chief of Procurement (305) 575-7012 Heidi.Winer@va.gov	
Department of Veterans Affairs Network 8 1000 Bay Pines Blvd. Bay Pines, FL 33744	Deborah Mattingly Network Contracts Manager (727) 319-1036 Deborah.Mattingly@va.gov	
Department of Veterans Affairs (548/04B) – VA Medical Center 7305 North Military Trail W Palm Beach, FL 33410-6400	Dinora Bruno Chief, Acquisition Management (561) 422-6511 dinora.bruno@med.va.gov	
Everglades National Park Attn: Contracting Office 40001 State Road 9336 Homestead, FL 33034	Leanne Daniels Contract Specialist (305) 242-7793	
Fleet Industrial Supply Center FISC Bldg 110-3 Attn: Small Business Office NAS JAX Jacksonville, FL 32212	Caretha Brown-Griffin Small Business Program Office Director (904) 542-1280 caretha.browngriffin@navy.mil	Captain Arturo A. Lopez 5450 Carlisle Pike Building 309 Mechanicsburg, PA 17055 arturo.a.lopez@navy.mil (717) 605-7289
General Services Administration Claude Pepper Federal Building 51 SW 1 st Avenue, Room 423 Miami, FL 33130	Don Rollins Contracting Officer (305) 536-5751	
Joint Interagency Task Force South (JIATFS) Truman Annex, P.O. Box 9051 Naval Air Station Key West Key West, FL 33040-9051	Lori Balla Chief of the Contracting Office & Small Business Representative (305) 293-5821 lballa@jiatfs.southcom.mil	
NAVAIR Orlando Training Sys Div 12350 Research Parkway Orlando, FL 32826	Argentina V. Thompson Deputy for Small Business (407) 380-8253	

Contact Information for Small Business Support

	Argentina.Thompson@navy.mil	
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Contact Information for Small Business Support

FLORIDA		
Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
NASA, Kennedy Space Center Mail Code OP-CIAO Kennedy Space Center, FL 32899	Connie H. Wilcox Small Business Specialist (321) 867-7388 Connie.H.Wilcox@nasa.gov	
Naval Facilities Engineering Command Southeast P.O. Box 30 Jacksonville, FL 32212	Nelson Smith Deputy for Small Business (904) 542-3358 ext. 4401 nelson.L.smith1@navy.mil	NAVFACSE NAS JAX Robert M. Griffin 1322 Patterson Ave SE Washington Navy Yard 20374-5065 Robert.M.Griffin@navy.mil
Naval Field Engineering & Acquisition Division (NAVFAC ROICC) 310 John Tower Road, Bldg. 3560 Pensacola, FL 32508	Alice Obenhausen Small Business Specialist (850) 452-3131 ext. 3079 Alice.Obenhausen@Navy.mil	NAVFACSE NAS JAX Robert M. Griffin 1322 Patterson Ave SE Washington Navy Yard 20374-5065 Robert.M.Griffin@navy.mil
Naval Hospital – Jacksonville Material Management Dept. Code 0603, Bldg. H-2091 Jacksonville, FL 32214-7107	Tracy Green (904) 542-7715 ext. 105 Tracy.Green@med.navy.mil	Captain Arturo A. Lopez 5450 Carlisle Pike Building 309 Mechanicsburg, PA 17055 arturo.a.lopez@navy.mil (717) 605-7289
Naval Hospital – Pensacola Code 17, Building 2269 6000 W. Highway 98 Pensacola, FL 32512-0003	Alfreda M. Bryant Small Business Specialist (850) 505-6014 alfreda.bryant@med.navy.mil	Captain Arturo A. Lopez 5450 Carlisle Pike Building 309 Mechanicsburg, PA 17055 arturo.a.lopez@navy.mil (717) 605-7289
Naval Surface Warfare Center 110 Vernon Avenue Panama City, FL 32407	Gerald Sorrell Deputy for Small Business (850) 235-5328 Gerald.Sorrell@navy.mil	VADM Kevin M. McCoy 1333 Isaac Hull Avenue, SE Washington Navy Yard Washington DC, 20376 (202)781-0100 kevin.m.mccoy@navy.mil
Program Executive Office for Simulation Training & Instrumentation PEO STRI, 12350 Research Pkwy. Orlando, FL 32826	Randy Edney Deputy for Small Business (407) 380-4043	

Contact Information for Small Business Support

FLORIDA		
Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
U.S. Army Corps of Engineers Jacksonville District P.O. Box 4970 Jacksonville, FL 32232-0019	Elizabeth Myers Deputy for Small Business Attn: CESAJ-SB (904) 232-1150 elizabeth.r.myers@usace.army.mil	Laura T. Harrell 60 Forsyth St Rm 10 M15 Atlanta, GA 30303 Laura.t.harrell@usace.army.mil
U.S. Coast Guard Civil Engineering Unit, Miami 15608 SW 117 th Avenue Miami, FL 33177	Ms. Pat Lambert Chief of the Contracting Office & Small Business Representative (305) 278-6720 Patricia.A.Lambert@uscg.mil	
U.S. Department of Interior National Park Services Big Cypress National Reserve HCR 61, Box 110 Ochopee, FL 34141-9710	Randy Effert Contracting Officer (941) 695-1113	
U.S. Special Operations USSOCOM/SOSB 7701 Tampa Point Blvd. MacDill AFB, FL 33621-5323	Angela Mitchell Small Business Specialist (813) 826-7338 mitchea@socom.mil	
U.S. Department of the Army US Property and Fiscal Office P.O. Box 1008 St. Augustine, FL 32085-1008	SGT Brian Williams (904) 823-0567 Brian.j.williams2@us.army.mil	GEN Craig R. McKinley Chief, National Guard Bureau 111 S. George Mason Dr Arlington, VA 22204 craig.mckinley@ng.army.mil
GEORGIA		
Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
23 rd CONS/LGCD Base Contracting 4380B Alabama Road, Building 932E Moody AFB, GA 31699	Trish S. Bryan Small Business Specialist (229) 257-4706 trish.bryan@moody.af.mil	
94 th CSB/LGC Operational Contracting Office, Building 812 Dobbins AFB, GA 30069-5320	Linda Lewis (770) 919-4981	
ACA, Southern Region Directorate of Contracting – Attn: SFCA 976 William H. Wilson Ave, Ste 100 Fort Stewart, GA 31314-3324	Debbie Swindell Small Business Specialist (912) 767-8425 debbie.swindell@stewart.army.mil	Sara L. Corley

Contact Information for Small Business Support

<p>Army Contracting Agency Southern Region Contracting Center SFCA-SR-CC 1301 Anderson Way SW, Bldg. 130 Fort McPherson, GA 30330-1096 http://www.forscom.army.mil/aacc</p>	<p>Gwendolyn Miles Small & Disadvantaged Business Utilization Specialist (404) 464-2353</p>	<p>Carol Lowman Director of ACASR (404) 464-0467</p>
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Contact Information for Small Business Support

GEORGIA		
Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
Centers for Disease Control/Prevention 2920 Brandywine Road Room 2606, Mailstop E-114 Atlanta, GA 30341 http://www.cdc.gov	Allyson Brown Small Business Specialist (770) 488-3028	Alan Kotch (770) 488-2800
DCMA Atlanta 2300 Lake Park Drive, Suite 399 Smyrna, GA 30080	Floyd Goodson Small Business Specialist (678) 503-6370 Floyd.goodson@dcma.mil	
DCMA Lockheed Martin Marietta (DCMAE-RHDSB) 86 South Cobb Drive, Building B-2 Marietta, GA 30063-0260	Erma Peacock, Acting Assistant Director of Small Business (770) 794-2016	
DOT, Federal Highway Administration Regional Office 1701 Columbia Avenue College Park, GA 30337	Emanuel Green, Jr. Small Business Utilization Specialist (404) 305-5721 Emanuel.Green@faa.gov	
DSCR-ZE (DLA) DLR Procurement Operations 460 Richard Ray Blvd., Suite 200 Robins AFB, GA 31098-1813	Sherrie Nelson (478) 926-4671 sherrie.nelson@robins.af.mil	Kenneth Winslette (478) 327-4608 kenneth.winslette@robins.af.mil
Environmental Protection Agency Purchasing 61 Forsyth Street Atlanta, GA 30303-3104	Josephine V. Brown Acting Small & Disadvantaged Business – Program Manager	
Federal Law Enforcement Training Ctr Procurement Division – Building #93 Room 143, PRO DIV Brunswick, GA 31524	Beverly Nesmith (912) 267-2449	
General Services Administration Regional Office of Administrator 77 Forsyth Street, 6 th Floor Atlanta, GA 30303 http://www.gsa.gov	Dinora Gonzalez Small Business Technical Advisor (404) 331-3031 dinora.gonzalea@gsa.gov	Mildred Quinley Director (404) 331-3200
Headquarters U.S. Army Signal Center & SE Healthcare Acquisition Activity MEDCOM Southeast Acquisition Activity 419 B Street, Bldg. 29718, 3 rd Floor Fort Gordon, GA 30905-5000	Edwonia S. Gates Deputy Chief of Contracting & Small Business Specialist (706) 787-5674	Teresa A. Lucas Acting Director of Contracting (706) 791-1800 terri.lucas@us.army.mil

Contact Information for Small Business Support

GEORGIA		
Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
Marine Corps Logistics Command Small Business Program Office 814 Radford Blvd., Suite 20201 Albany, GA 31704-0201	Hattie Mosely, Code S16 Deputy for Small Business (229 639-6738 (DSN 567)) Hattie.Mosely@usmc.mil	Jennifer L. Jones, Code S19 Director of Contracts (229) 639-6735 (DSN 567) jennifer.jones@usmc.mil
MICC – Office of SB Programs 6600 Meloy Drive – Bldg 6, Ste 250 Fort Benning, GA 31905-5179	Steve Magner Assistant Director (706) 545-2274	Carol E. Lowman (210) 221-4789 carol.lowman@us.army.mil
SWFLANT Commanding Officer 1150 USS Los Angeles Road Kings Bay, GA 31547-2634	Yvette R. Tullock, SPK123 Contract Specialist & Branch Supervisor (912) 573-6989 Yvette.Tullock@swflant.navy.mil	Mr. Gerard Miskelly Director, Strategic Systems Programs 2521 S Clark Street Suite 1000 Arlington, VA 22202-3930 Gerard.miskelly@ssp.navy.mil
USACE Savannah District 100 W Oglethorpe Avenue Savannah, GA 31402-0889	Leila Hollis Deputy for Small Business (912) 652-5340 Leila.Hollis@usace.army.mil	Col. Edward J. Kertis Commanding Officer (912) 652-5226 edward.kertis@usace.army.mil
USDA, Forest Service Region 8 – Acquisition Management 1720 Peachtree Road NW Room 876 South Atlanta, GA 30309	Kay A. Matthews Procurement Analyst (404) 347-1635	
U.S. Army Corps of Engineers South Atlantic Division 60 Forsyth Street SW, Room 9M15 Atlanta, GA 30303-8801	Lynn Jennings Deputy for Small Business (404) 562-5024	
U.S. Department of Housing/Urban Dev. Contracting Operations 40 Marietta Street, 15 th Floor Atlanta, GA 30303-2806	Kimberlee Satterfield Small Business Specialist (404) 331-5001 ext. 2574	
U.S. Department of Interior National Park Service Contracting & Property Management 100 Alabama Street SW Atlanta, GA 30303	Laurie Chestnut Small Business Representative (404) 562-3163 ext. 598 laurie_chestnut@nps.gov	
VA Medical Center (Atlanta) 1670 Clairmont Road Decatur, GA 30033	Cindy Rogers Small Disadvantaged Business Utilization Specialist (706) 481-6724 (Augusta, GA) cindy.rogers2@med.va.gov	
Warner Robins Air Logistics Center WR-ALC-BC Robins AFB, GA 31098	Kathy B. Cames Director, Office of Small Business (478) 926-5873	Steven Zamparelli, PK Director (478) 926-5236

Contact Information for Small Business Support

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Contact Information for Small Business Support

KENTUCKY		
Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
Blue Grass Army Depot (SIOBG-PO) 2901 Kinston Highway Richmond, KY 40475-5115	Teri Jones (859) 779-6867 teri.jones@us.army.mil	
Directorate of Contracting Attn: SFCA-SR-CA 2174 13½ Street Fort Campbell, KY 42223-5358	Susan H. Carroll SADBUS (270) 798-7813 susan.h.carroll@us.army.mil	Leslie H. Carroll, Director (270) 798-7126
Federal Corrections Institution Route 8, Fox Hollow Road Manchester, KY 40962 www.bob.gov	Kim Pell (606) 598-1900 ext. 4130 kpell@bob.gov	
Federal Medical Center Bureau of Prisons 3301 Leestown Road Lexington, KY 40511-8799	Janet Toy (859) 255-6812 ext. 5131 jtoy@bob.gov	
General Services Administration 600 Dr Martin Luther King Jr Place Room 277 Louisville, KY 40202 www.gsa.gov	Neil Morgan (502) 582-6436 christopher.morgan@gsa.gov	
Great Onyx Job Corps Center 3115 Ollie Ridge Road Mammoth Cave, KY 42259-9801	Janice Devore (270) 286-4514 ext. 1012 Devore.janice@jobcorps.org	
Kentucky Procurement Asst Program 2300 Capital Plaza Tower, 500 Mero St Frankfort, KY 40601	Debbie McKnight (880) 838-3266 debbie.mcknight@ky.gov	
Mission and Installation Contracting Command Center – Fort Knox KY Bldg. 1109B, Room 250 Fort Knox, KY 40121-5720	Elizabeth F. Cross Chief, Contracts Division (502) 624-8046 elizabeth.cross1@us.army.mil	Richard E. Goodin (502) 624-8044 richard.e.goodin@us.army.mil
Pine Knot Job Corps Center US Highway 27 Pine Knot, KY 42635	Theresa Dunn-Frank (606) 354-2176 tdunnfrank@fs.fed.us	
USACE Louisville District P.O. Box 59 Louisville, KY 40201-0059 www.lrl.usace.army.mil	Linda Hunt-Smith SADBUS Linda.J.Hunt-Smith@usace.army.mil	Mark Yates Chief of Contracting Div. (502) 315-6172
USDA, Forest Service Land Between the Lakes NRA 100 Van Morgan Drive Golden Pond, KY 42211-9001	Angela Wright (270) 924-2096	

Contact Information for Small Business Support

KENTUCKY		
Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
USDA, Forest Service Procurement Office – 1700 Bypass Rd Winchester, KY 40391 www.southernregion.fs.fed.us/boone/	Sharon Martin (859) 745-3100 smartin03@fs.fed.us	
USDA, Natural Resources Conservation Service 771 Corporate Drive, Suite 100 Lexington, KY 40503 www.ky.nrcs.usda.gov/FO/bids	Connie McKinney (859) 224-7335 connie.mckinney@ky.usda.gov	
U.S. Army Corps of Engineers Nashville District, Western Kentucky Area Office, POB 218 Grands River, KY 42045	Angela Knoth (270) 362-4236 angela.h.knoth@lrm02.usace.army.mil	
U.S. Army Corps of Engineers Nashville, Lake Cumberland Resource Management Office 855 Boat Duck Road Somerset, KY 42501	Tom Hale (606) 679-6337 thomas.e.hale@lm02.usace.army.mil	
U.S. Penitentiary 330 Prison Road Pine Knot, KY 42635	Steve Burakowski (606) 354-7021 sburakowski@bob.gov	
U.S. Penitentiary Big Sandy 1197 Airport Road Inez, KY 41224 www.bob.gov	Phil Heffington (606) 433-2400 ext. 1236 pweffington@bob.gov	
U.S. Postal Service Administrative Support P.O. Box 31991 Louisville, KY 40231-9991 www.usps.com	Phillip Johnson (502) 454-1742 phillip.l.johnson@usps.gov	
U.S. Property & Fiscal Office for KY Boone National Guard Center 120 Minuteman Pkwy., Building 120 Frankfort, KY 40601-6192	LTC Chris Meyer (502) 607-1367	
MISSISSIPPI		
Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
14 th Contracting Squadron 555 Seventh Street, Suite 113 Columbus AFB, MS 39710	Small Business Representative (662) 434-7805	

Contact Information for Small Business Support

MISSISSIPPI		
Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
81st Contracting Squadron 310 M Street, Room 102 Keesler AFB, MS 39534-2147 http://www.keesler.af.mil	Johnson Tullos Small Business Specialist & Director of Business Operations (228) 377-3131	LTC Aron Krischel Acting Commander
NASA, Shared Services Center Building 1111, Room 283C Stennis Space Center, MS 39529	John Cecconi Small Business Officer (228) 813-6810	Jonathan Etheridge Head of Contracting, NSSC (228) 813-6025 Jonathan.n.etheridge@nasa.gov
NASA, Stennis Space Center Office of Procurement Building 1100, Room 248B Stennis Space Center, MS 39529	Michelle Stracener Small Business Officer (228) 688-1729	Susan Dupuis Procurement Officer, SSC (228) 688-3683 susan.d.dupuis@nasa.gov
USPFO for Mississippi Attn: NGMS-PFO-PC 144 Military Drive Jackson, MS 39208-8860	Nancy Munroe Contract Specialist (601) 313-1618	
U.S. Army Corps of Engineers Vicksburg District 4155 East Clay Street Vicksburg, MS 39183-3435	Shirley Reed Deputy for Small Business (601) 631-5347 Shirley.H.Reed@usace.army.mil	Darrel L. Johnson (601) 631-7259
U.S. Army Engineer Research & Dev Center (ERDC) 3909 Halls Ferry Road Vicksburg, MS 39180	Bill Cantrell ERDC Deputy for Small Business (601) 631-3470 William.D.Cantrell@usace.army.mil	Shirley Wilson (601) 634-3462
NORTH CAROLINA		
Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
4 th Contracting Squadron Seymour Johnson Air Force Base 1695 Wright Avenue Goldsboro, NC 27531-2459	Lavern Miller Small Business Specialist (919) 722-5411	Major Brad Riddle (919) 722-5411 brad.riddle@seymourjohnson.af.mil
43 rd Contracting Squadron 1443 Reilly Road, Suite C Pope Air Base, NC 28308-2896	Leslie L. Crawley Small Business Specialist (910) 394-6200	
Aircraft Repair & Supply Center Procurement Branch, Building 63 Elizabeth City, NC 27909	Gus Holzmiller (252) 335-6436	
Centers for Disease Control National Center for Health Statistics P.O. Box 12214, Bldg A, Rm A117 Research Triangle Park, NC 27709	Vivian Daughtry Small Business Specialist (919) 541-4456	

Contact Information for Small Business Support

NORTH CAROLINA		
Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
Environmental Protection Agency OARM, CMD (MD-33) Research Triangle Park, NC 27711	Jerry Dodson Small Business Program Manager (919) 541-2249 dodson.jerry@epa.gov	Thomas O'Connell Director (919) 541-3045 conell.tom@epa.gov
Fort Bragg Directorate of Contracting Attn: SFCA-SR-BR, Building 1-1333 Armistead & Macombs Streets Fort Bragg, NC 28310-5000	Deborah Word (910) 907-3882 deborah.word@us.army.mil	Timothy G. Tweed (910) 396-4362 timothy.tweed@us.army.mil
General Services Administration 151 Patton Avenue, Room 87 Asheville, NC 28801-2625	Bill Metcalf Small Business Specialist (828) 271-4691	
Marine Corps Air Station Supply Directorate PSC Box 8009 Cherry Point, NC 28533-0009	Kathy Rogers Small Business Specialist (252) 466-3258	
Marine Corps Base, Resident Officer In Charge of Construction 1005 Michael Road Camp Lejeune, NC 28542-2521	Phil Linebarger Small Business Specialist (910) 451-2581	Paula Salter (910) 451-7843 paula.salter@usmc.mil
Military Ocean Terminal Sunny Points Contracts Administration Office 130 3 rd Major Port Command Southport, NC 28461-5000	Ron Shepard Small Business Specialist (910) 341-8205	
National Institute of Environmental Health Sciences Research Contracts Branch, POB 12874 Durham, NC 27709	Stephen L. Cannon Chief of Small Business (919) 541-0377 cannons@niehs.nih.gov	Gary Delaney (919) 541-4670 delaneyg@niehs.nih.gov
USDA, Soil Conservation Service 4405 Bland Road, Suite 200 Raleigh, NC 27601	Camilla R. Curtis Small Business Specialist (919) 873-2100 rosetta.curtis@nc.usda.gov	
USSOCOM Reg Contracts Office–Pope Building 3 – 1947 Malvesti Road Pope Air Force Base, NC 28308-5320	Linda Walker (910) 394-6244	Stephen Elliot stephen.elliott@amc.af.mil
U.S. Army Corps of Engineers Wilmington District - P.O. Box 1890 Wilmington, NC 28402-1890	Sherrel S. Bunn (910) 251-4866 sherrel.s.bunn@saw02.usace.army.mil	
U.S. Army Research Office P.O. Box 12211 Research Triangle Park, NC 27709-2211	Larry Travis Small Business Officer (919) 549-4271 travis@aro.arl.army.mil	

Contact Information for Small Business Support

NORTH CAROLINA		
Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
VA Medical Center Acquisition/Materiel Mgmt Service (90) 11 Tunnel Road Asheville, NC 28805	D.J. Roberts Small Business Specialist (828) 299-5830 djuna.roberts@med.va.gov	
VA Medical Center Acquisition/Materiel Mgmt Service (90) 2300 Ramsey Street Fayetteville, NC 28301	Janet Hudson Small Business Specialist (910) 822-7048 janet.hudson@med.va.gov	
VA Medical Center Acquisition/Materiel Mgmt Service (90) 1601 Brenner Avenue Salisbury, NC 28146	Jollette Cole Small Business Specialist (704) 638-9000 ext. 3220 jollette.cole@med.va.gov	
VA Medical Center Acquisition/Materiel Mgmt Service (90) 251 North Main Street Winston-Salem, NC 27155	Ernie LaSaine Small Business Specialist (336) 768-3296 ext. 1455 Ernie.lasaine@med.va.gov	
SOUTH CAROLINA		
Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
437 th Contracting Squadron 101 Hill Boulevard Charleston AFB, SC 29404	Kathy Edenborough Director, Business Operations (843) 963-3328 kathy.edenborough@charleston.af.mil	Col John C. Millander USAF Commander john.millander@charleston.af.mil
Department of the Army ACA-SR, Directorate of Contracting 4320 Magruder Avenue Fort Jackson, SC 29207	Sherrill King Chief, Business Operations (803) 751-5647 sherrill.king@us.army.mil	Sarah L. Corley Principal Assistant Responsible for Contracting sarah.corley@us.army.mil
Department of Energy Savannah River Operations Office P.O. Box A, Route SRS Road 2 Aiken, SC 29802	Parodio Maith Bus. Advocate & Dev Manager (803) 952-9487 parodio.maith@srs.gov	John E. Surash, Deputy Assistant Secretary for Acquisition/Project Mgmt john.surash@doe.gov
Department of Veterans Affairs 109 Bee Street Charleston, SC 29401-5799	Laura Smoak Program Specialist (843) 789-7208 laura.smoak@va.gov	Diana Nance
General Services Administration 1835 Assembly Street, Room 758 Columbia, SC 29201	Arthur Beard, Director South Carolina Service Center (803) 253-3757 arthurl.beard@gsa.gov	

Contact Information for Small Business Support

SOUTH CAROLINA

Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
Naval Hospital 3600 Rivers Avenue, Code 017.1 North Charleston, SC 29405-7769	Karen Moore Lead Purchasing Agent (843) 743-7270	Capt. Celia H. Horton
Marine Corps, Recruit Depot & Eastern Recruiting Region Regional Contracting Office P.O. Box 5069 – Bldg. 159 Parris Island, SC 29905	Roy Brooks Deputy Director & Small Business Specialist (843) 228-2129 roy.brooks@usmc.mil	Mark H. Payne
Naval Hospital Materials Management Department P.O. Box 6128 Beaufort, SC 29902-6148	Louise Sanford Assistant Head Materials Mgmt (843) 228-5374 gloria.sanford@med.navy.mil	Jacqueline Reed-Bush
Shaw Air Force Base 20 th Contracting Squadron 321 Cohen Street Shaw AFB, SC 29152	Judith P. Croxton Director of Business Operations (803) 895-5403	Col. Ted T. Uchida
SPAWAR – Atlantic P.O. Box 190022 North Charleston, SC 29419	Robert (Bob) Meddick Deputy for Small Business Programs (843) 218-5115 robert.meddick@navy.mil	Capt. Bruce Urban, USN Commanding Officer (843) 218-5110 bruce.urban@navy.mil
USACE Charleston District 69-A Hagood Avenue Charleston, SC 29403	Leila Hollis, Chief Office of Small Business Programs (912) 652-5340 Leila.Hollis@usace.army.mil	Col. Edward J. Kertis
U.S. Marine Corps Air Station ROICC, NavFac South East Building 658 Beaufort, SC 29904-9310	Donald Herchberger Supervisory Contracting Officer (843) 228-8574 Don.herchberger@navy.mil	George Harris
VA Medical Center Chief Supply Service (90) 6439 Garners Ferry Road Columbia, SC 29209	March Mahoney Acting Chief Logistics (803) 695-6841 ethel.mahoney@va.gov	Diane Nance

TENNESSEE

Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
General Services Administration 800 Market Street, Suite 210 Knoxville, TN 37902 www.gsa.gov	Dennis Gentry (865) 545-4330 dennisa.gentry@gsa.gov	

Contact Information for Small Business Support

TENNESSEE		
Buying Activity Location	Small Business Specialist (SBS)	Head of Contracting Activity (HCA)
General Services Administration Public Buildings Service Field (PBS) Property Mgmt Memphis Service Center (4PM) 167 N. Main Street, Room 414 Memphis, TN 38103	Delores Woods Procurement Technician (901) 544-3675	
NAVFAC ROICC Naval Support Activity Mid-South 5722 Integrity Drive, Bldg. 455 Millington, TN 38054	Darryl Nelson Small Business Officer (901) 874-7759 darryl.nelson@navy.mil	
Natural Resources Conservation Service 801 Broadway, Room 675 Nashville, TN 37203 www.usda.gov	Patty Lane (615) 277-2544 patty.lane@tn.usda.gov	
Tennessee National Guard 240 Knapp Boulevard Nashville, TN 37217 www.state.tn.us/military.ang.html	Fred Cawthon (615) 399-5630 fred.cawthon@tnnash.ang.af.mil	
USACE Nashville District P.O. Box 1070 Nashville, TN 37202-1070	Charles Appleton SADBUS (615) 736-7674	Valerie Carlton Chief of Contracting Div. (615) 736-7976
USDA Rural Development 3322 West End Avenue, Suite 300 Nashville, TN 37203 www.usda.gov	Robert Heatherly (615) 783-1318 robert.heatherly@tn.usda.gov	
U.S. Army Corps of Engineers Memphis District 167 N. Main Street, Room B202 Memphis, TN 38103-1894	Karen Brady Small Business Officer (901) 544-4146 karen.j.brady@mvm02.usace.army.mil	Jean F. Todd District Contract Chief (901) 544-3117 jean.f.todd@usace.army.mil
U.S. Department of Energy Oak Ridge Office 200 Administration Road Oak Ridge, TN 37830	Freda Hopper Small Business Program Manager AD-42 (865) 576-9430 hopperfh@oro.doe.gov	Judith S. Wilson, AD-42 Director wilsonjs.@oro.doe.gov
Veterans Affairs Medical Center 1639 Medical Center Parkway Murfreesboro, TN 37129 www.visn9.va.gov	Sonja Robinson (615) 225-3402 sonja.robinson@va.gov	